

Number of Minutes**Increment (1/10 of an hour)**

1 – 8	Round to .1
9 – 14	Round to .2
15 – 20	Round to .3
21 – 26	Round to .4
27 – 32	Round to .5
33 – 38	Round to .6
39 – 44	Round to .7
45 – 50	Round to .8
51 - 56	Round to .9
57 – 62	Round to 1.0
63 – 68	Round to 1.1, etc